



# Rapid Entry Access

## GUIDELINES FOR THE INSTALLATION OF KEY BOXES

In order to provide an efficient system for building access in emergency situations, The Jeffersontown Fire Protection District requires a Rapid Entry Key Box for new, remodeled and existing buildings and properties with the exception of single family dwellings. The approved manufacturer is SupraSafe by GE.

### GENERAL

- All key boxes are required to be installed at five feet (5') above finished grade.
- A SupraSafe 1 key box is required at any remote riser room exterior door.
- All new construction shall install a SupraSafe Model 2HSR key box.
- All remodeled and existing properties shall install SupraSafe 2HS key box.
- Applications for SupraSafe are available at our website or maybe obtained from the Fire Prevention Division at (502) 267-7300.
- Key box purchases and installation are the responsibility of the property owner.

### GUIDELINES

- Key box locations should be approved by the Fire Department **PRIOR** to installation.
  - Key boxes should be mounted adjacent to the main entry door most suitable for emergency access. Consideration should be given to the location of Fire Department access roads and other fire protection systems.
  - Key boxes should not be visually or physically obstructed by landscaping or architectural elements.
  - It is recommended that all key boxes be electronically supervised.
  - The property owner shall be responsible for ensuring that the keys are updated whenever locks are changed.
- The key box shall contain a master key and/or a coded card to open doors or other access means at the following locations:
  - The main entrance
  - Individual tenant spaces
  - Rooms containing control valves for automatic fire protection systems
  - Rooms containing fire alarm system control panels
  - Rooms containing elevator operating equipment
  - Rooms or areas containing hazardous storage
  - Rooms containing main electrical service panel
  - Rooms or other areas the Fire Chief, or designee, determines immediate access is necessary.



# Jeffersontown Fire Protection District

## Fire Prevention Division

10540 Watterson Trail  
Jeffersontown, KY 40299  
Bus. Phone: (502) 267-7300  
Fax #: (502) 267-5217  
Website: [www.jeffersontownfire.com](http://www.jeffersontownfire.com)

### EMERGENCY CONTACT SURVEY

Business Name:	
Address:	
Business Phone:	Fax Number:
Website:	
Email Address:	
Business Type: <input type="checkbox"/> Retail <input type="checkbox"/> Service <input type="checkbox"/> Manufacturing <input type="checkbox"/> Other	

### Building Questions

Do you own the building? <input type="checkbox"/> Yes <input type="checkbox"/> No – If you answer No, Please list the building owner below.	
Building Owner:	
Address:	
Phone 1:	Phone 2:
Alarms Present: <input type="checkbox"/> Fire <input type="checkbox"/> Burglary <input type="checkbox"/> Other	
Alarm Panel Location:	
Alarm Company Name:	Phone:

### Emergency Contact #1

Name:	Phone 1:
Title:	Phone 2:

### Emergency Contact # 2

Name:	Phone 1:
Title:	Phone 2:

### Emergency Contact # 3

Name:	Phone 1:
Title:	Phone 2:



## The Rapid Entry System

Instant fire department access—without damage to buildings or doors

The SupraSafe™ rapid entry system from GE Infrastructure gives fire department officials instant access to buildings and eliminates the need for cumbersome, awkward key rings that often hold hundreds of building keys. With SupraSafe, fire departments and businesses can work together to preserve lives and property.

instant access to building keys using a special security key. Access in emergencies is fast, easy and safe—and the building owner or tenant doesn't need to drive to the site after hours. Instant access also means the fire department doesn't have to break down doors or break through windows to access buildings, preventing costly damage.

### Steel-clad security

UL-listed SupraSafe locks are virtually impossible to pick. Because SupraSafe keys are only made by GE—and only when you order them—you have control over duplicate keys. And SupraSafe has tough steel construction and a locking system designed to withstand attack.

### A full range of options

The SupraSafe line offers today's most popular sizes, styles and features. Building owners can custom-tailor a rapid entry system to meet their needs.

We provide toll-free product support and key control. SupraSafe owners have the resources of GE at their command.

Help protect property and reduce injuries—and save on the unnecessary expense of replacing a costly door or window—by implementing the SupraSafe rapid entry system today.



Eliminate the costly damage of forcible entry by storing building keys securely near entrances.

We can send SupraSafe directly to either the building owner or the fire department—and special security keys are supplied only to authorized fire department officials.

Once the business owner chooses a SupraSafe, the fire department recommends the best place to mount it near the entrance. Fire department officials will lock the building keys in the SupraSafe. The keys—and the building—are secure.

### Instant emergency access

When a fire alarm sounds at night or on the weekend, the fire department has

For information,  
call 800-545-7402.

For pricing and availability in  
Canada, call 800-267-6317.



imagination at work

# Rapid Entry KeyBoxes

All SupraSafes come with black polyester textured powder paint, wall anchors and bolts.  
Optional through-wall mounting kits are recommended for non-recessed units, for higher security.



SupraSafe 2HS  
Heavy duty—1/4" steel walls and door  
5"H x 4"W x 3-1/4"D

	QTY.	PRICE	TOTAL
SupraSafe 2HS		\$189.00	
SupraSafe 2HS/TS with tamper switch (connects to building alarm)		\$209.00	
Through-wall mounting kit		\$12.00	



SupraSafe 2HSR  
Heavy duty—1/4" steel walls and door  
5"H x 4"W x 3-1/4"D with 7" x 7" flange

SupraSafe 2HSR		\$219.00	
SupraSafe 2HS/TS with tamper switch (connects to building alarm)		\$239.00	
Recessed mounting kit (simplifies mounting in masonry or concrete)		\$60.00	



SupraSafe 1 (one or two keys only)  
1/8" steel walls and door  
Tamper switch not available on this model  
3"H x 4"W x 2"D

SupraSafe 1		\$127.00	
Through-wall mounting kit		\$12.00	



Supra MAX (for residential use only)

With door mount hanger		\$69.00	
Wall mount		\$59.00	
Through-wall mounting kit		\$12.00	

## Accessories

Fire alert decal kit (provided with every KeyBox)		Free	
Additional fire alert decal kits		\$1.00	

## Registered fire department information:

Dept. Name (required): Jeffersontown Fire Protection District  
City/State/ZIP: 10540 Watterson Trail Jeffersontown, 40299  
Dept. System Code: B4441

Subtotal			
Add state and local sales tax for ship-to address*			
Shipping and handling per KeyBox: \$9.00			
Grand total			

Prices are subject to change and are valid as of June 1, 2004.  
\* Please include exempt certificate if applicable.

## Billing address:

(If using a credit card, this address must match the credit card billing address.)

Company: \_\_\_\_\_  
Physical Street Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Attention: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Shipping address:

Company: \_\_\_\_\_  
Physical Street Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_  
Attention: \_\_\_\_\_  
Phone: \_\_\_\_\_

## Installation site:

Company: \_\_\_\_\_  
Physical Street Address: \_\_\_\_\_  
City/State/ZIP: \_\_\_\_\_

## Rapid Entry Systems Ordering Instructions

1. This form must accompany the order.
2. All KeyBoxes are shipped without keys. Contact the fire department for information concerning keys and lockup. Mounting instructions for KeyBoxes are included with your order. Allow two to three weeks for delivery.
3. Please contact your fire department for specific mounting placement on your building.
4. Payment (orders will not be processed without payment):

VISA or  MasterCard # \_\_\_\_\_

Expires \_\_\_\_\_ Signature \_\_\_\_\_

C.O.D. (Additional C.O.D. charge added)

or  Make check payable to GE: Check # \_\_\_\_\_

Amount \_\_\_\_\_

Mail to: GE Rapid Entry  
4001 Fairview Industrial Dr. SE  
Salem, OR 97302  
or fax 503-375-9852